

Get College Credits For Working or Volunteering!



Enroll in Work Experience OCED 090 or 091 OR
Occupational Soft Skills OCED 070 or
Portfolio Development OCED 071, Spring 2019

OCED 090 and 091 require a student be working paid or unpaid. OCED 090 and 091 may NOT be taken concurrently. See reverse for requirements.						
OCED 090 CRN#	UNITS	START DATES	DAYS	TIMES	LOCATION	OCED 091 CRN#
Full Semester Online Sections						
11069	1	1/14	1 in person meeting required*		online	11122
11074	2	1/14	1 in person meeting required*		online	11123
11118	3	1/14	1 in person meeting required*		online	11124
11119	4	1/14	1 in person meeting required*		online	11125
11120	5	1/14	1 in person meeting required*		online	None
11121	6	1/14	1 in person meeting required*		online	None
*The above online sections of OCED require a one time in-person attendance at one of the two on-campus orientations held in room 1818 (Bldg. 1800), (1) Friday, Jan. 18, 6-8 PM or (2) Saturday, Jan. 19, 12-2 PM . The remaining meetings are online.						
OCED 090 CRN#	UNITS	START DATES	DAYS	TIMES	LOCATION	OCED 091 CRN#
12- week Face-to Face-Sections (meet in person every week)						
11128	1	2/19	Tuesday	6:00-6:50	1818	11148
11132	1	2/20	Wednesday	1:00-1:50	1818	11151
11129	2	2/19	Tuesday	6:00-6:50	1818	11149
11133	2	2/20	Wednesday	1:00-1:50	1818	11152
11130	3	2/19	Tuesday	6:00-6:50	1818	11150
11134	3	2/20	Wednesday	1:00-1:50	1818	11153
11131	4	2/19	Tuesday	6:00-6:50	1818	None
11135	4	2/20	Wednesday	1:00-1:50	1818	None
*ONLINE						
11136	1	2/19	1 in person meeting required*		online	11154
11137	2	2/19	1 in person meeting required*		online	11155
11144	3	2/19	1 in person meeting required*		online	11156
11146	4	2/19	1 in person meeting required*		online	
*The above online sections of OCED require a one time in-person attendance at one of the two on-campus orientations held in room 1818 (Bldg. 1800), (1) Tuesday, Feb. 19, 6-6:50 PM or (2) Wednesday, Feb. 20, 1:00-1:50 PM . The remaining meetings are online.						
OCED 090 CRN#	UNITS	START DATES	DAYS	TIMES	LOCATION	OCED 091 CRN#
8- week Face-to Face-Sections (meet in person every week)						
11145	1	3/19	Tuesday	6:00-6:50	1818	11164
11158	1	3/20	Wednesday	1:00-1:50	1818	11167
11147	2	3/19	Tuesday	6:00-6:50	1818	11165
11159	2	3/20	Wednesday	1:00-1:50	1818	11168
11157	3	3/19	Tuesday	6:00-6:50	1818	None
11160	3	3/20	Wednesday	1:00-1:50	1818	None
*ONLINE						
11161	1	3/18	1 in person meeting required*		online	11171
11162	2	3/18	1 in person meeting required*		online	11172
11163	3	3/18	1 in person meeting required*		online	None
*The above online sections of OCED require a one time in-person attendance at one of the two on-campus orientations held in room 1818 (Bldg. 1800), (1) Tuesday, March 19, 6-6:50 PM or (2) Wednesday, March 20, 1:00-1:50 PM . The remaining meetings are online.						
OCED 070 and 071 are NOT work experience courses, there is no work requirement and these courses may be taken concurrently with OCED 090 or 091.						
OCED 070 CRN#	UNITS	START DATES	DAYS	LENGTH	WORK REQUIREMENT	
11173	1.5	01/14	Online	8 Weeks	None	
OCED 071 CRN#	UNITS	START DATES	DAYS	LENGTH	WORK REQUIREMENT	
11174	1.5	03/18	Online	8 Weeks	None	

For more information, visit the SCC Work Experience Office in Room 1811 or call Debra Berrett at 864-7139.

E-mail: debra.berrett@solano.edu; Website: www.sccworkexperience.org
Linked-in Groups: SCC Work Experience; Twitter: @SCCWORKEXP

How Do I Decide Which Course Is For Me?

Occupational Work Experience OCED 090	General Work Experience OCED 091	Occupational Soft Skills OCED 070	Portfolio Development OCED 071
Currently employed (paid or unpaid) for a licensed business in the public or private sector.		No employment required	No employment required
Job related to Declared Major	Job not related to Major	N/A	N/A
Earn 1-6 units Spring 2019	Earn 1-4 units Spring 2019	1.5 unit	1.5 unit
Student may take up to 16 units total over multiple semesters*	Student may take up to 6 units total over multiple semesters*	Not repeatable	Not repeatable
Create workplace objectives, attend weekly seminar, complete required paperwork and work hours		Weekly activity, discussion & quiz	Weekly activity, discussion & quiz
Full Semester sections, 12 week and 8 week: Online. 12 week and 8 week sections face-to-face.		8 week online	8 week online

How many units do I get for my paid work (OCED 090/091)?

Each 75 hours + 1 workplace objective completed on the job is equivalent to one (1) unit of credit. For a full semester each 5 hours per week will earn 1 unit. 12 and 8 week courses require more hours per week to fulfill the requirement.

How many units do I get for my unpaid, volunteer or internship work (OCED 090/091)?

Each 60 hours + 1 workplace objective completed on the job is equivalent to one (1) unit of credit. For a full semester each 4 hours per week will earn 1 unit. 12 and 8 week courses require more hours per week to fulfill the requirement.

How do I enroll?

Choose your CRN number for OCED 090 or 091 by first determining how many units you wish to earn based on the number of hours you work + number of workplace objectives you can complete. If you are unsure email debra.berrett@solano.edu for assistance.

How many units can I earn per semester (units offered may vary from semester to semester)?

For a full semester you may earn from 1 – 6 units in OCED 090 or 1 – 4 units in OCED 091.
 For a 12-week semester you may earn from 1 – 4 units in OCED 090 or 1-3 units in OCED 091.
 For an 8-week semester you may earn 1-3 units in OCED 090 or 1-2 units in OCED 091.
 Sections may not be combined to increase unit enrollment. Concurrent enrollment in OCED 090 and 091 or any other Work Experience/practicum course where the same hours would be used is not allowed.
 OCED 070 and 071 are 8 week 1.5 unit courses and may be taken concurrent with OCED 090 or 091.

ONLINE OCED 090 and 091 are offered for the full semester, 12 week and 8 week. The one-time on-campus orientation (see other side for dates and times) is mandatory for online OCED 090 and 091. Plan your schedule accordingly. If you can document you have to work during BOTH stated times contact instructor in advance and make alternative arrangements to meet BEFORE the orientation. OCED 070 and 071: No in person meeting. For ALL OCED courses, please check email about a week before the semester starts for information. Access the online courses on the Canvas site at <https://solano.instructure.com>. Your username and password are the same as your MySolano account.

Do I need to be working or volunteering?

OCED 090 and 091: Yes – you must be working or volunteering for a licensed legal business or organization. If you plan to volunteer, do not wait until the semester begins. Line up the worksite before the beginning of the semester so you are ready to go on the first day of school. OCED 070 and 071: No requirement to work. These are not work experience courses.

***Continuing OCED 090/091 students:** If you have previously completed a semester of OCED 090/091 you will get an error when you try to register for additional semesters via MySolano. Continuing OCED 090/091 students need to send your full name, student ID number, course name and desired CRN to Debra.Berrett@solano.edu

For more information, visit the SCC Work Experience Office in Room 1811 or call
Debra Berrett at 864-7139.

E-mail: debra.berrett@solano.edu

Website: www.sccworkexperience.org

Facebook: Solano College Work Experience @sccworkexperience

Linked-in Groups: SCC Work Experience

Twitter: @SCCWORKEXP